## VIP INFORMATION TO READ PRIOR TO APPLYING FOR VTNE

- 1) The individual completes the registration form on the AAVSB website and submits the exam registration fee to that organization.
- 2) The AAVSB contacts the EVTA to ensure that the individual is indeed eligible to write the VTNE. Our association bylaws state that in order to write the exam; individuals must be active members of the EVTA and must be a graduate of a CVMA/AVMA accredited college.

Therefore the individual must have graduated from an accredited college and pay the EVTA active membership fee prior to writing the VTNE.

Thank you!



serving veterinary regulatory boards in the interest of public protection please log on this website to register: www.aavsb.org

## **How to Apply for the VTNE**

From a "big picture" perspective, arranging to take the VTNE will involve three general steps:

- 1. Applying/Registering to take the exam with AAVSB.
- 2. Making sure appropriate documents are submitted so that eligibility to sit for the exam can be determined. (Approval will be granted by either AAVSB or your regulatory board.)
- 3. After your application and eligibility have been processed, you will receive a letter explaining how to make an examination appointment at a Prometric Testing Center which will determine the date, time, and location of your exam.

| <b>Examination Windows</b> | <b>Application and Document Deadlines</b> |
|----------------------------|---|
| July 15 – August 15        | June 15                                   |
| November 15 – December 15  | October 15                                |
| March 1 – March 31         | February 1                                |